



**POLICY AND PROCEDURE  
MONTGOMERY COUNTY  
FIRE AND RESCUE SERVICE**

23-07AMII

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**DRIVER CERTIFICATION PROCEDURE**

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**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE POLICY  
DRIVER CERTIFICATION PROCEDURE**

Issued by: Fire Chief

Policy No. 23-07AMII

Authority: Montgomery County Code Section 21-2(d.)(4.)

Supersedes: *Emergency Vehicle Driving/Operator Certification Policy No.23-07AM*

Effective Date: March 1, 2007

Section 1. **Purpose:** To provide comprehensive driver/operator certification and re-certification procedures and requirements for Montgomery County Fire and Rescue Service (MCFRS) drivers/operators of fire and rescue emergency and non-emergency vehicles.

Section 2. **Applicability.** This policy applies to all personnel who intend to drive/operate fire and rescue emergency and non-emergency response vehicles for the Montgomery County Fire and Rescue Service.

Section 3. **Definitions.**

- a. **Aerial Operators Course.** A course delivered at the Montgomery County Fire and Rescue Training Academy (MCFRTA) that provides training and instruction in basic aerial ladder truck operations, or the equivalent.
- b. **Apparatus Section Chief.** An MCFRS Assistant Chief who is appointed by the Fire Chief to manage the design, acquisition, inspection, maintenance, and repair of MCFRS apparatus.
- c. **Breed of Apparatus.** Fire/rescue apparatus that perform the same function, using vehicles that have significantly different operating and design characteristics because they were produced by different manufacturers.
- d. **Certification/Certified.** Achievement of status indicating that an individual has successfully completed the driver training process that qualifies MCFRS personnel to drive/operate specific makes, models, and types of apparatus.
- e. **Certified Drivers List.** A database record maintained by the Safety Section Chief listing the names of MCFRS career personnel and Division of Volunteer Services (DVS) volunteer personnel who are certified as MCFRS drivers/operators, indicating the specific vehicle type(s) and unit(s) they are certified to drive/operate.



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- f. **Class A/Class B Vehicle Driver Course.** A training course delivered at the MCFRTA providing instruction in the operation and driving of heavy apparatus.
- g. **Driver/Operator.** An MCFRS individual who has successfully completed the training and certification requirements, and is therefore eligible to drive and operate specific types of fire and rescue service apparatus.
- h. **Driver/Operator Candidate.** An MCFRS individual who is at least 19 years old for EMS units, and 20 years old for other apparatus, and who has applied to their MCFRS career shift captain, or Local Fire and Rescue Department (LFRD) Chief or designee, to begin the driver training program.
- i. **Driver/Operator Trainee.** An MCFRS individual who is in the process of completing the driver training and certification requirements.
- j. **Driver/Operator Training Competencies.** A list of training requirements a MCFRS driver/operator must have successfully completed for each type of apparatus operated in the MCFRS.
- k. **Driver/Operator of Staff/Utility Vehicles (Non-emergency).** MCFRS personnel who are permitted to operate an MCFRS staff or utility vehicle under 10,001 lbs. gross vehicle weight (GVW), in a non-emergency mode, with the approval of the Fire Chief or the LFRD Chief.
- l. **Driver Training Preceptor/Mentor.** A Firefighter II or higher in rank, who has at least two years of driving experience, may be assigned to oversee a driver trainee's operation of heavy and medium-duty rated fire/rescue apparatus. An EMS Provider II or higher rank who has at least 2 years of driving experience may be assigned to oversee a driver trainee's operation of an EMS unit.
- m. **Emergency Service Apparatus.** Vehicles including, but not limited to: command units, engines, rescue engines, trucks/towers, rescue trucks, EMS units, rescue squads, brush trucks, and tankers, specifically designed to serve the functions and requirements necessary to deliver firefighting, rescue, and emergency medical services equipment and personnel to emergency incidents.
- n. **Emergency Vehicle Operators Course (EVOC).** A training certification course delivered at the MCFRTA providing personnel training in emergency vehicle operations.



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- o. **Exam (Practical).** A practical demonstration requiring a driver/operator to show skills and abilities that meet the most recently published NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications*, and current MCFRS driver/operator training competencies.
- p. **Exam (Written).** Test requiring a driver/operator to show knowledge, skills, and abilities that meet the current NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications*, and MCFRS driver/operator training competencies.
- q. **Familiarization Check-out.** An in-station documented demonstration of an incumbent driver/operator's operational skills used to certify that individual on fire apparatus that is the same type or breed as, but of a different manufacturer, from the one the incumbent was previously certified to drive/operate.
- r. **Integrated Emergency Command Structure (IECS)-Certified.** Achievement of status indicating that an individual has successfully completed mandatory training and service requirements, and is therefore certified to participate in the MCFRS chain of command at a specific rank.
- s. **Knowledge of Response Area Test.** A written test demonstrating a driver/operator's knowledge of the station's geographic area to which they are assigned. This test may include familiarity with geographic characteristics, transportation infrastructure, and specific hazards and target zones that would facilitate a unit's safe and timely arrival on the emergency scene.
- t. **MCFRS Driver Training Coordinator.** The MCFRS career captain assigned to the MCFRTA who is responsible for coordinating a comprehensive driver training, testing, and certification program.
- u. **MCFRS Training Officer.** The MCFRS career Assistant Fire/Rescue Chief assigned to the MCFRTA who is responsible for the development and delivery of firefighting, rescue, emergency medical services, and related training.
- v. **Montgomery County Fire and Rescue Training Academy (MCFRTA).** The portions of Montgomery County's Public Safety Training Academy building and grounds that are used for MCFRS training activities.
- w. **Performance Operational Checkout.** An apparatus checkout procedure for incumbent drivers who are assigned to drive and operate units that are different in classification type, vehicle operation, and equipment. Examples include: standard transmission v. automatic transmission; midship tower v. rear mount ladder, etc.



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- x. **Personnel.** For purposes of this policy, this definition includes IECS-certified MCFRS providers of firefighting, rescue, and emergency medical services.
- y. **Pumps and Hydraulics Course.** A course providing practical training and instruction in basic pumps and hydraulics, delivered at the MCFRTA.
- z. **Specialty Apparatus/Support Units.** Equipment and vehicles including boat support units, breathing air units, specialty team vehicles, and other types of vehicles not otherwise defined in paragraph bb. of this Section 3.
- aa. **Staff.** Non-IECS certified MCFRS personnel, administrative personnel, or mechanics, who may be required to drive utility and staff vehicles in a non-emergency capacity.
- bb. **Types of Apparatus.** Fire/rescue apparatus that are designed to perform different operational functions, including:
  - 1. **Light-Duty Apparatus.** Vehicles weighing less than 10,000 lbs. GVWR (Gross Vehicle Weight-Rated), including utility and support vehicles.
  - 2. **Medium-Duty Apparatus.** Vehicles weighing between 10,001-26,000 lbs., GVWR, including:
    - A. **EMS Units.** Advanced Life Support (ALS) or Basic Life Support (BLS) Units.
    - B. **Support Units.** Vehicles weighing between 10,000-26,000 lbs., GVWR.
    - C. **Brush Truck.** A four-wheel drive vehicle with a pump, water tank, and hose used primarily to mitigate woods or brush fires.
  - 3. **Heavy- Duty Apparatus.** Vehicles weighing over 26,001 lbs. GVWR., including:
    - A. **Engine.** Apparatus with a permanently-mounted pump that has a rated discharge at least 750 GPM (gallons per minute) or greater; carries hose and water; with water pumping ability that meets or exceeds the current NFPA 1901 *Standard for Automotive Fire Apparatus*.
    - B. **Rescue Engine.** Apparatus equipped with rescue equipment that meets the requirements of the Fire and Rescue Commission's standard minimum equipment inventory for a Rescue Engine.





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- C. **Rescue Squad.** Apparatus equipped with rescue equipment that meets the requirements of the Fire and Rescue Commission's standard minimum equipment inventory, including lighting, generator, hydraulic tools, thermal imaging device, etc., that fulfills a supporting role in fire attack and patient extrication.
  - D. **Rescue Truck.** Apparatus equipped with rescue equipment that meets the requirements of the Fire and Rescue Commission's standard minimum equipment inventory for a Rescue Truck.
  - E. **Tanker.** Apparatus equipped with at least a 750 GPM water pump and a minimum 2000-gallon water tank, used primarily to transport a water supply for firefighting in non-hydranted areas. For purposes of driver training, Engine Tankers are considered Tankers.
  - F. **Truck/Tower.** A straight chassis or tractor-trailer vehicle, with an aerial ladder or elevated platform, that meets or exceeds the current NFPA 1901 *Standard for Automotive Fire Apparatus*.
4. **Utility/Staff Vehicles.** Automobiles, pick-up trucks, sport utility vehicles, vans, or mechanics' vehicles.

**Section 4. Policy Statement.** All MCFRS personnel who **drive/operate** emergency vehicles must have successfully completed a driver training program or driver recertification program, based on the current NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications*, and the MCFRS **driver/operator training competencies**, before being **certified to drive/operate MCFRS emergency service apparatus**.

- a. All **personnel** who are currently **certified** as Class A or Class B drivers on specific apparatus units, on the effective date of this Policy, will retain their current **driver/operator** status. Each LFRD Chief must forward a certified list of the currently eligible drivers in that LFRD to the Fire Chief. These individuals will not be required to re-certify as new drivers.
- b. An LFRD Chief or designee may appoint a **Driver Training Preceptor/Mentor** to assist an LFRD driver trainee to successfully complete the requirements of the MCFRS driver certification process. The career station Shift Officer may appoint a **Driver Training Preceptor/Mentor** to assist MCFRS career **personnel** to successfully complete the requirements of the MCFRS driver certification process.

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c.	A new <b>driver/operator</b> who is certifying on different <b>types of apparatus</b> ( <b>Engine, Truck or Rescue Squad</b> ) must successfully complete the requirements in the <b>certification</b> process for each <b>type of apparatus</b> for which the individual wishes to qualify as a <b>driver/operator</b> .
d.	Effective March 5, 2007, a <b>driver/operator trainee</b> will be tested on both driving positions for tractor-drawn <b>Trucks</b> (i.e., driving the tractor and tillering the trailer) during the same certification process.
e.	Effective March 5, 2007, before a <b>driver/operator trainee</b> can train on a Class B vehicle, they must successfully complete the <b>MCFRTA Class B Apparatus Driver</b> training program for Class B vehicles. A six-month transition period will be granted to allow for class completion.
f.	Effective March 5, 2007, before a <b>driver/operator trainee</b> can train on a tractor-drawn <b>Truck</b> , they must successfully complete the <b>MCFRTA Class A Apparatus Driver</b> training program for Class A vehicles. A six-month transition period will be granted to allow for class completion.
g.	The Fire Chief or designee, and appropriate LFRD Chief or designee, must certify that all MCFRS <b>driver/operator trainees</b> comply with all applicable provisions of this Policy before becoming <b>drivers/operators</b> .

**Section 5.A. Application, Training, and Examination Procedure for New Drivers.**

a.	An LFRD <b>driver/operator candidate</b> must submit a request to his/her LFRD Chief or designee, indicating the candidate's desire to become a <b>driver/operator trainee</b> . MCFRS career <b>personnel</b> must submit a request to their Shift Captain indicating their desire to become a <b>driver/operator trainee</b> . Each application will be processed and forwarded to the <b>MCFRS Driver Training Coordinator</b> at the <b>MCFRTA</b> . Each LFRD may designate its own LFRD Driver Training Coordinator, or it may use the <b>MCFRS Driver Training Coordinator</b> .
b.	Regarding career <b>personnel</b> , the <b>MCFRS Driver Training Coordinator</b> will review the request with the <b>candidate</b> and the Shift Captain. The LFRD Chief or designee will ensure that the review process below is met. This review will be completed while career <b>personnel</b> are on duty.

1.	The <b>driver/operator candidate</b> must complete a review of this <i>Driver Certification Procedure</i> , Policy No. 23-07AMII.
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2. The **driver/operator candidate** must provide a copy of their current driver's license and driving record for the **MCFRS Driver Training Coordinator's/LFRD's Training Coordinator's** review.
  - A. **Personnel** who have 5-8 points or more on their Maryland driver's license, or the equivalent points/penalty assessed on their valid out-of-state driver's license, will be denied driver training status until they have completed the Maryland Motor Vehicle Administration (MVA) requirement for a mandatory counseling session, or until they have completed the equivalent out-of-state penalty requirement.
  - B. A **driver/operator candidate** who has completed this mandatory requirement, and whose record indicates that they have less than 5-8 MVA points, may be granted driver training status.
3. A prospective **driver/operator candidate** who has been found guilty of an offense listed in Sec. A.- E. below because of their driving record, will be denied driver training status for these offenses. These individuals may re-apply for driver training status one year after the date of conviction.

Traffic offenses occurring in the previous two years:

  - A. conviction of a drug or alcohol-related driving offense;
  - B. refusal to submit to a Blood Alcohol Content test;
  - C. leaving the scene of a collision, as defined by law;
  - D. an at-fault fatal collision; or
  - E. conviction of a felony involving a motor vehicle.
4. A **driver/operator candidate** must be at least 19 years old to **drive/operate** EMS units, and at least 20 years old to **drive/operate heavy duty apparatus**.
5. A **driver/operator trainee** must have a valid and appropriate authorization from the Fire Chief or designee to drive **heavy duty apparatus**, including **Engines, Trucks, and Rescue Squads**, and a valid Class C non-provisional license to drive EMS units.

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6. A **driver training preceptor/mentor** must be assigned to a **driver/operator trainee** by an LFRD Chief or designee, or career Station Shift Officer.
7. The driver training plan must be developed, and a projected completion date established, by the LFRD Chief or designee, or the career Station Shift Officer.
8. A **driver/operator trainee** must complete the **Knowledge of Response Area Test** for the **type of apparatus** on which they are certifying, with a passing score of at least 70%, before scheduling the **practical exam**.
9. If a station has **heavy-duty apparatus**, the **driver/operator trainee** must demonstrate **knowledge of response area** for *each type of apparatus* on which they are certifying.
10. A **driver/operator trainee** must maintain a current driving log for each vehicle on which they are training. This log will become part of the individual's driver training record, and will be included in their driver training portfolio.

- c. **Personnel** must obtain **EVOC certification** to **drive/operate** any vehicle on an emergency response.
- d. **Personnel** must complete at least three months of MCFRS affiliation before being permitted to operate a **utility/staff vehicle**.
- e. A **driver/operator trainee** must notify the appropriate supervisor or **Driver Training Preceptor/Mentor** when the **driver/operator** is ready to take the **written exam** or the **practical exam**.
  1. The **written exam** will be administered at the **MCFRTA**, or at an approved MCFRS training site, by appointment, and at various times, to accommodate all **driver/operator trainees**. Career **personnel** must take the written exam during off-duty hours.
  2. The **practical exam** will be scheduled at the **MCFRTA**, or at another approved MCFRS training site, by appointment, and at various times to accommodate all **driver/operator trainees**. Every attempt will be made to schedule a **practical exam** for a **driver/operator trainee** in a timely manner. The waiting period for a **practical exam** will not normally exceed 30 calendar days. However, due to the shift work cycle, the waiting period may exceed the 30-day goal.





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3. The LFRD Chief may request the Division Chief of Volunteer Services to certify the exam procedures, the **written exam, practical drivers test, and area knowledge test** in order to administer the test at the LFRD station. The LFRD may elect to use the MCFRTA exam procedures.
4. All **driver/operator candidates** must maintain a current driver training portfolio. On the day their practical exam is scheduled, the **driver/operator trainee** must bring their completed MCFRS driver training portfolio to the **MCFRS Driver Training Coordinator** or LFRD Driver Training Coordinator for review to ensure its completion. The Shift Captain or authorized LFRD representative will complete this review while on-duty with the trainee. Documents in the portfolio must include:
  - A. a current copy of the trainee's MVA driving record;
  - B. a completed driving log;
  - C. a completed **Driver/Operator Training Competencies** checklist;
  - D. a completed and graded **Knowledge of Response Area Test** (excluding **Tankers** and **Brush Trucks**); and
  - E. the Driver Certification Form
- f. The **driver/operator trainee** must notify the appropriate supervisor when they are ready to take a **practical exam**.
- g. MCFRS Divisions and LFRDs that have **specialty apparatus** must provide a certification program for their respective **drivers/operators** on those **breeds of apparatus**. The LFRD Chief must provide a certified driver training program for the LFRD's specialty apparatus for the approval of the Division Chief of Volunteer Services. The **MCFRS Training Officer** must provide a driver certification program for MCFRS **driver/operators of specialty apparatus**.
- h. A **driver/operator** who is reassigned to another station is considered to be **certified** only on the **emergency service apparatus** that is similar in **breed of apparatus** to those for which the **driver/operator** has completed the entire **certification** process.
- i. **Personnel** who are detailed to a station must be **certified** on the **breed of apparatus** to which they are assigned to **drive/operate**.

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<p>j. For the purpose of driver training, <b>Engine Tankers</b> are classified as <b>Tankers</b>.</p> <p>k. <b>Revocation of Driving Certification.</b> Personnel must not operate an <b>emergency service apparatus</b> if their Maryland driver's license is suspended or revoked, or if their permission to drive in Maryland on a valid out-of-state license is suspended or revoked. Driving <b>certification</b> may also be revoked for cause by the Fire Chief or designee, or by the LFRD Chief or designee, for their respective subordinates. Determination of revocation for cause may be based on:</p> <ol style="list-style-type: none"> <li>1. suspension or revocation of a valid motor vehicle operator's license; or</li> <li>2. an adverse recommendation from the MCFRS Collision Investigation Team.</li> </ol> <p>l. <b>Reinstatement to Certified Drivers List.</b> An MCFRS driver/operator whose <b>certification</b> has been revoked for cause may be required to repeat any portion of the driver certification process before being reinstated to the <b>Certified Drivers List</b>. The Fire Chief or designee, and an LFRD Chief or designee, may determine the appropriate action for their subordinates.</p>		
<b>Section 5.B. Driver/Operator Certification Requirements for Specific Types of Apparatus</b>		
<p>a. <b>Utility Vehicles.</b> As a prerequisite for non-emergency response driving, MCFRS <b>personnel</b> must have completed at least three months of MCFRS affiliation.</p> <ol style="list-style-type: none"> <li>1. <b>Personnel</b> who are 18 years old or younger may operate an MCFRS <b>utility vehicle</b> weighing 10,001 lbs GVW or less <i>only</i> with the approval of the Fire Chief or LFRD Chief.</li> <li>2. <b>Personnel</b> who are younger than 18 years old <i>must not</i> operate an MCFRS <b>utility vehicle</b> in an emergency response mode <i>at any time</i>.</li> </ol> <p>b. <b>Staff Vehicles.</b> As prerequisites for non-emergency response driving, <b>personnel</b> must have completed at least three months of MCFRS affiliation.</p> <ol style="list-style-type: none"> <li>1. <b>Personnel</b> who are 18 years old or younger may operate an MCFRS <b>staff vehicle</b> weighing 10,001 lbs GVW or less <i>only</i> with the approval of the Fire Chief or LFRD Chief.</li> </ol>		

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2. LFRD "Administrative Only" staff (mechanics, Office Services Coordinators, etc.) may operate MCFRS **staff vehicles** *only in non-emergency mode*, with the authorization of the Fire Chief or LFRD Chief.

3. **Personnel** who are younger than 18 years old *must not* operate an MCFRS **staff vehicle** in emergency response mode *at any time*.

c. **EMS Units.** **Personnel** must successfully complete the driver certification process for **EMS units** before certifying on other **emergency service apparatus** (**Engine, Truck, or Rescue Squad**). **Personnel** who are assigned to a station that does not operate an **EMS unit** must arrange to certify on an **EMS unit** before certifying on an **Engine, Truck, Rescue Squad, or Tanker**.

**Prerequisites:**

1. Complete at least six months of MCFRS affiliation;
2. Be **IECS-certified** as an MCFRS Firefighter/Rescuer I or EMS Provider I;
3. Obtain charge status on a BLS unit;
4. Successfully complete the **MCFRTA EVOC** certification course training; and
5. Attain minimum age of 19 years.

**Required Training:**

1. Successfully complete the **written exam** for **EMS unit driver/operator** with a passing score of at least 70%;
2. Successfully demonstrate the ability to **drive/operate** an **EMS unit** on a closed cone course, at the station or at the **MCFRTA**, as provided in the MCFRS **driver/operator** training program;
3. Successfully complete at least six hours of practical driving experience with the **EMS unit** on public roadways;
4. Successfully complete the MCFRS **driver/operator** training competencies for **EMS units**;



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5. Successfully complete the current NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications* driving evaluation with a passing score of at least 70%;
6. Successfully complete the **knowledge of response area** exam administered at the station, with a passing score of at least 70%;
7. Successfully demonstrate and receive a passing grade on the **driver/operator** skills test on at least five emergency incident responses; and
8. Properly complete the Driver Certification Form.

d. **Brush Trucks.**

**Prerequisites:**

1. Complete at least six months of MCFRS affiliation;
2. Be **IECS-certified** as an MCFRS Firefighter/Rescuer II;
3. Be **certified** as an **EMS unit driver/operator**;
4. Successfully complete the training competencies certification sheet with the LFRD Chief or designee, or MCFRS Captain, and forward the completed documentation to the appropriate **Driver Training Coordinator**. The **Pumps and Hydraulics** course is not required for **Brush Truck driver/operators**.
5. Successfully complete the **MCFRTA EVOC** training certification course.

**Required Training:**

1. Successfully complete the **written exam** for **Brush Truck driver/operator** with a passing score of at least 70%;
2. Successfully demonstrate the ability to **drive/operate** a **Brush Truck** (with a trailer, if applicable) on a closed cone course at the station or at the **MCFRTA**, as provided in the MCFRS **driver/operator** training program;
3. Successfully complete the MCFRS **driver/operator** training competencies for **Brush Trucks**;





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4. Successfully complete at least one hour of practical driving experience with the **Brush Truck** on public roadways, and one hour of driving off-road in 4-wheel drive mode;
5. Successfully complete the **practical exam** for **Brush Truck driver/operator** with a passing score of at least 70%;
6. Successfully complete the current NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications* driving evaluation with a passing score of at least 70%; and
7. Properly complete the Driver Certification Form.

e. **Engines.**

**Prerequisites:**

1. Complete at least two years of MCFRS affiliation;
2. Obtain charge status on a BLS unit;
3. Be **certified** as an **EMS unit driver/operator** for one year;
4. Be **IECS-certified** as an MCFRS Firefighter/Rescuer II;
5. Successfully complete the **MCFRTA Pumps and Hydraulics** training course;
6. Successfully complete the **MCFRTA EVOC** training certification course;
7. Successfully complete the **MCFRTA Class B Apparatus Driver** training course required for personnel who are not currently certified to drive **heavy duty apparatus**; and
8. Attain minimum age of 20 years.

**Required Training:**

1. Successfully complete the **written exam** for **Engine driver/operator** with a passing score of at least 70%;



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2. Successfully demonstrate the ability to **drive/operate** an **Engine** on a closed cone course, at the station or at the **MCFRTA**, as provided in the MCFRS **driver/operator** training program;
3. Successfully complete at least twelve hours of practical driving experience with the **Engine** on public roadways;
4. Successfully complete the MCFRS **driver/operator** training competencies for **Engine driver/operator**;
5. Successfully complete the **knowledge of response area** exam administered at the station, with a passing score of at least 70%;
6. Successfully complete a **practical exam** for **Engine driver/operator** administered at the **MCFRTA** or at the station, with a passing score of at least 70%;
7. Successfully complete the current NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications* driving evaluation with a passing score of at least 70%;
8. Successfully demonstrate **driver/operator** skills on at least ten emergency incident responses; and
9. Properly complete the Driver Certification Form.

f. **Rescue Squads.**

Prerequisites:

1. Complete at least two years of MCFRS affiliation;
2. Be **IECS-certified** as an MCFRS Firefighter/Rescuer II;
3. Obtain charge status on a BLS unit;
4. Obtain certified status as EMS Unit Driver/Operator for one year;
5. Successfully complete MCFRS **driver/operator** training at the station or at the **MCFRTA**;



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6. Successfully complete the **MCFRTA** Rescue Technician/Vehicle Machinery Rescue training course;
7. Successfully complete the **MCFRTA EVOC** training certification course;
8. Successfully complete the **MCFRTA Class B Apparatus Driver** training course required for personnel who are not currently certified to drive **heavy duty apparatus**; and
9. Attain minimum age of 20 years.

**Required Training:**

1. Successfully complete the **written exam** for **Rescue Squad driver/operator** with a passing score of at least 70%;
2. Successfully demonstrate the ability to **drive/operate** a **Rescue Squad** on a closed cone course at the station or at the **MCFRTA**, as provided in the **MCFRS driver/operator training program**;
3. Successfully complete at least twelve hours of practical driving experience with the **Rescue Squad** on public roadways;
4. Successfully complete the **knowledge of response area** exam with a passing score of at least 70%;
5. Successfully complete the **MCFRS driver/operator training** competencies for **Rescue Squad driver/operator**;
6. Successfully complete a **practical exam** for **Rescue Squad driver/operator** with a passing score of at least 70%;
7. Successfully complete the current **NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications** driving evaluation with a passing score of at least 70%;
8. Successfully demonstrate **driver/operator** skills on at least ten emergency incident responses; and
9. Properly complete the Driver Certification Form.



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g. **Trucks/Towers.**

**Prerequisites:**

1. Complete at least two years of MCFRS affiliation;
2. Obtain charge status on a BLS unit;
3. Be **certified** as an **EMS unit driver/operator** for one year;
4. Be **IECS-certified** as an MCFRS Firefighter/Rescuer II;
5. Successfully complete the **MCFRTA Aerial Operators** training course;
6. Successfully complete the **MCFRTA EVOC** training certification course; and
7. Successfully complete the **MCFRTA Class B Apparatus Driver** training course required for personnel who are not currently certified to drive **heavy duty apparatus**.

**Required Training:**

1. Successfully complete the **written exam** for **Truck/Tower driver/operator** administered at the **MCFRTA** or at an approved MCFRS training site, with a passing score of at least 70%;
2. Successfully demonstrate the ability to **drive/operate** a **Truck/Tower** on a closed cone course at the station or at the **MCFRTA**, as provided in the MCFRS **driver/operator** training program;
3. Successfully complete at least twelve hours of practical driving experience with the **Truck/Tower** on public roadways.
4. Successfully complete a **practical exam** for **Truck/Tower driver/operator** with a passing score of at least 70%;
5. Successfully complete the MCFRS **driver training** competencies for **Truck/Tower driver/operator**;
6. Successfully complete the **knowledge of response area** exam administered at the station, with a passing score of at least 70%;





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7. Successfully complete the current **NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications** driving evaluation with a passing score of at least 70%;
8. Successfully demonstrate **driver/operator** skills on at least ten emergency incident responses; and
9. Properly complete the Driver Certification Form.

h. **Tankers/Engine Tankers.**

**Prerequisites:**

1. Complete at least three years of MCFRS affiliation;
2. Obtain charge status on a BLS unit;
3. Be **certified** as an **EMS unit driver/operator** for two years;
4. Be certified as an **Engine driver/operator** for one year;
5. Be **IECS-certified** as an MCFRS Firefighter/Rescuer II;
6. Successfully complete the **MCFRTA Pumps and Hydraulics Course**;
7. Successfully complete the **MCFRTA EVOC** training certification course;
8. Successfully complete the **MCFRTA Class B Apparatus Driver** training course, if applicable; and
9. Attain minimum 22 years of age.

**Required Training:**

1. Successfully complete the **written exam** for **Engine driver/operator**, with a passing score of at least 70%;
2. Successfully demonstrate the ability to **drive/operate a Tanker** on a closed cone course, at the station or at the **MCFRTA**, as provided in the MCFRS **driver/operator** training program;



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3. Successfully complete at least eight hours of practical driving experience with the **Tanker** on public roadways;
4. Successfully complete a **practical exam** for **Tanker** driver/operator administered at the **MCFRTA** or at an approved MCFRS training site, with a passing score of at least 70%;
5. Successfully complete the MCFRS **driver/operator** training competencies for **Tanker driver/operator**;
6. Successfully complete the current NFPA 1002 *Standard for Fire Apparatus Driver/Operator Professional Qualifications* driving evaluation, with a passing score of at least 70%; and
7. Properly complete the Driver Certification Form.

**Section 5. C. Incumbent Driver Training Process.** An MCFRS **driver/operator** must not drive/operate any **type of apparatus** for which that **driver/operator** has not received the appropriate level of training (NFPA 1451 *Fire Service Vehicle Operations Training Program*, Section 4.3.6.1.).

- a. The **Apparatus Section Chief** or designee will maintain and provide a list of MCFRS **apparatus** on which an incumbent driver must train/certify, before that driver may operate that **type or breed of apparatus** in emergency mode.
- b. Each Station Commander and LFRD Chief or designee must maintain a list of **apparatus** training competencies, using the format provided by the **MCFRS Driver Training Coordinator**, specific to each unit assigned to that station. The station officer must have each incumbent driver complete a **familiarization** or **performance operational checkout** before that driver may operate a unit in emergency mode.

The **familiarization check-out** must include:

1. a daily and pre-trip inspection;
2. reviewing equipment and inventory;
3. placing the unit in pump gear (for **Engines**);
4. placing the unit into operation (for **Aerial Apparatus**);
5. emergency operations;
6. operating all on-board power equipment;
7. leaving the station, using garage door and traffic control devices; and



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8. successfully completing a 10-mile road course in the station's first due area.

The **performance operational check-out** must include:

1. a daily and pre-trip inspection;
  2. reviewing equipment and inventory;
  3. placing the unit in pump gear (for **Engines**);
  4. placing the unit into operation (for **Aerial Apparatus**);
  5. emergency operations;
  6. operating all on-board power equipment;
  7. leaving the station, using garage door and traffic control devices;
  8. the cone course competencies course; and
  9. successfully completing a minimum of 8 hours driving on public roads.
- c. An incumbent Class B **Aerial Apparatus** operator who has a Class B or out-of-state equivalent license must complete the **MCFRTA** Class A Driver training course for Class A apparatus before training on a tractor-drawn **Truck**.
  - d. An incumbent **driver/operator** who is **certified** and is normally assigned to **drive/operate** one specific **breed of apparatus** (e.g., a *Seagrave Engine*) must complete a **familiarization** or **performance operational check-out** before being authorized to **drive/operate** a different **breed of apparatus** (e.g., a *Pierce Engine*). Classifications of **breeds of apparatus** will be provided by the **Apparatus Section Chief** or designee.
  - e. To be **certified** on a different **breed of apparatus** that meets the criteria in Section 5.C.d. above, the **driver/operator** must complete a **familiarization** or **performance operational checkout**, as recommended by the apparatus manufacturer for **drivers/operators** when new apparatus is delivered, or as directed by the **Apparatus Section Chief**, in consultation with the LFRD Chief or designee.
  - f. A **driver/operator** must inform the station Officer-in-Charge if they have been assigned to drive a **type of apparatus** that the **driver/operator** has not yet been **trained/certified to drive/operate**.

**Section 5. D. Maintaining Driving Certification**

- a. The MCFRS Safety Section Chief and each LFRD Chief will maintain a list of all **drivers/operators** who are **certified to drive/operate emergency service apparatus**, including the **types** and **breeds of apparatus** they are **certified to drive/operate**.

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b. Each MCFRS **driver/operator** must provide immediate written notification to the Fire Chief or designee, through the chain of command, if the **driver/operator's** Maryland driver's license, or valid out-of-state drivers license, has been suspended or revoked, or if the **driver/operator** has five-eight points or more on their Maryland driver's license, or if an equivalent penalty has been assessed against their valid out-of-state license. The **driver/operator** must also provide immediate written notification to the Fire Chief or designee, through the chain of command, if the **driver/operator** is required to report to the Maryland MVA for a mandatory hearing, or if the **driver/operator** has been assessed an equivalent penalty by another state's MVA.

c. A **driver/operator** who has been found guilty of an offense listed in Section 5.A.b.3. above on their driving record within the previous year will be denied driving status.

d. All MCFRS **drivers/operators** must successfully complete an annual medical evaluation at FROMS to maintain their driver **certification**.

**Section 5. E. Driver Incident/Collision Required Action.**

a. An MCFRS **driver/operator** who is involved in a driving-related incident or collision involving an MCFRS vehicle must immediately notify the appropriate supervisor(s).

b. If a driving-related incident or collision involves severe personal injury or death, the rights and privileges provided to MCFRS members under this Section may be suspended, pending the outcome of a criminal and/or Departmental investigation.


**Section 5.F. Driver Refresher Requirements.** All MCFRS **drivers/operators** must successfully complete an annual driver refresher training program.

**Section 6. Responsibilities.**

a. The Fire Chief or designee must ensure that **personnel** successfully complete the driver certification process, and demonstrate their **knowledge of the response area** before being **certified as drivers/operators of emergency service apparatus**.

b. The MCFRS Safety Chief must develop and maintain a **Certified Drivers List** of all MCFRS career **personnel**. Each LFRD Chief or designee must develop and maintain a **Certified Driver's List** for LFRD personnel. These lists must identify all MCFRS personnel who are **certified to drive/operate emergency service apparatus**, including specifying the **types of apparatus** they are **certified to drive/operate**. These lists must be submitted to the MCFRS Safety Chief, as required by the Fire Chief.



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c. MCFRS Station Commanders and the LFRD Chief or designee must develop a **knowledge of response area** exam for the **emergency service apparatus** assigned to their respective stations. The **knowledge of response area** exam must include fifty questions, with five questions specifically identifying hospital locations for EMS units. The remaining questions must include geographic features, streets, landmarks, buildings, water supply sources, and where appropriate, locations outside the first due area.

d. The **MCFRS Training Officer** or designee must develop, distribute, and maintain **MCFRTA driver/operator training competencies** for every **type of apparatus** operated in the MCFRS.

e. All new **drivers/operators** must demonstrate their **knowledge of response area** when certifying on another **type of apparatus** at a different station. The **knowledge of response area** exam must be appropriate for the station to which that **type of apparatus** is assigned.

f. Each MCFRS **driver/operator** must provide immediate written notification to the Fire Chief or designee, through the chain of command, if the **driver/operator's** Maryland driver's license, or valid out-of-state drivers license, has been suspended or revoked, or if the **driver/operator** has five-eight points or more on their Maryland driver's license, or if an equivalent penalty has been assessed against their valid out-of-state license. The **driver/operator** must also provide immediate written notification to the Fire Chief or designee, through the chain of command, if the **driver/operator** is required to report to the Maryland MVA for a mandatory hearing, or if the **driver/operator** has been assessed an equivalent penalty by another state's MVA.

g. A **driver/operator** who has been found guilty of an offense listed in Section 5.A.b.3. above on their driving record within the previous year will be denied driving status.

h. Each **driver/operator trainee** must complete all components of the **driver/operator** training program outlined in Sections 5.A. and 5.B. of this Policy for the **type of apparatus** on which they are certifying.

**Section 7. Implementation and Enforcement.** The Fire Chief is the implementation and enforcement authority for all policies, procedures, and regulations of the Montgomery County Fire and Rescue Service.

**Section 8. Effective date.** This policy is effective on March 1, 2007.



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**DRIVER CERTIFICATION PROCEDURE**

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Approved:

A handwritten signature in black ink, appearing to read "Tom Carr", written over a horizontal line.

Thomas W. Carr, Jr., Chief  
Montgomery County Fire and Rescue Service

A handwritten date "2/20/07" in black ink, written over a horizontal line.

Date

APPROVED AS TO FORM AND LEGALITY.

OFFICE OF COUNTY ATTORNEY

BY

A handwritten signature in black ink, appearing to read "Richard H. Menzies", written over a horizontal line.

DATE

2/16/07

Driver cert procedure final 3-1-07 wp bf

**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER TRAINING APPLICATION FORM**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Station/LFRD \_\_\_\_\_ Shift: \_\_\_\_\_

**Type of Apparatus**

- ☐ EMS   ☐ Brush Truck   ☐ Engine   ☐ Truck/Tower   ☐ Rescue Squad  
☐ Tanker/Engine Tanker   ☐ Tractor Drawn Aerial   ☐ Support Unit  
☐ Specialty Vehicles

Drivers License Number and State

Applicant Signature

Station Officer/LFRD Training Officer Signature

Print name

You will be contacted to schedule a meeting to review the Driver Training requirements per Montgomery County Fire and Rescue Policy No. 23-07AMII. You must provide a certified copy of your driving record at this meeting.

You have met the requirements of Montgomery County Fire and Rescue Policy No. 23-07AMII and your Driver Training Request has been approved\_\_ denied\_\_.

MCFRS or LFRD Driver Training Coordinator

Date

Explanation for denial of driver training status.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM**

**BRUSH TRUCK  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

**Trainee Name:** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Station/Shift/Dept:** \_\_\_\_\_ **Mentor:** \_\_\_\_\_

**Unit #:** \_\_\_\_\_ **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and the MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process:

- \_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_ 4. Assign a driver training mentor.
- \_\_\_ 5. Establish a schedule for driver training, goals, and a projected completion date.

\_\_\_\_\_  
MCFRS/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_\_ 1. Have a minimum of six months MCFRS experience.
- \_\_\_\_\_ 2. Be certified as an MCFRS IECS Firefighter II.
- \_\_\_\_\_ 3. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.
- \_\_\_\_\_ 4. Be a certified EMS Unit Driver

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

## REQUIRED TRAINING

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive a Brush Truck on a closed obstacle course.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies for Brush Truck Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for Brush Truck Operator, with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of one hour practical driving experience on public roadways, and a minimum of one hour off-road driving.
- \_\_\_\_\_ 5. Successfully complete the practical test for Brush Truck Driver/Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete the NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 7. Complete all required documentation to obtain certification from the authorized MCFRS/LFRD representative.

Trainee has met and/or successfully completed all requirements for certification as a Brush Truck Driver.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**NOTE:** When the trainee has met all requirements for certification, distribute this document as follows:

**Original:** Personnel File (HQ) or LFRD file

**Copies:** Station Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator; Safety Section Chief

Driver cert brush truck checklist wp bf 2/16/07





**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM**

**AMBULANCE/MEDIC UNIT  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

Trainee Name: \_\_\_\_\_ ID# \_\_\_\_\_ Date: \_\_\_\_\_

Station/Shift/Dept: \_\_\_\_\_ Mentor: \_\_\_\_\_

Unit #: \_\_\_\_\_ Make: \_\_\_\_\_ Year: \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and the MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process.

- \_\_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_\_ 4. Assign a driver training mentor.
- \_\_\_\_ 5. Establish a schedule for driver training, goals, and projected completion date.

\_\_\_\_\_  
MCFRS or LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_ 1. Have a minimum of six months MCFRS experience.
- \_\_\_\_ 2. Be certified as a MCFRS IECS Firefighter I or EMS Provider I.
- \_\_\_\_ 3. Obtain charge status on a BLS Unit.
- \_\_\_\_ 4. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

## REQUIRED TRAINING:

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive an EMS unit on a closed obstacle course.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies Program for EMS Unit Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for EMS Unit Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of six hours practical driving experience on public roadways.
- \_\_\_\_\_ 5. Successfully demonstrate knowledge of response area; test will be administered at the station. Trainee must obtain a passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete a practical test for EMS Unit Operator, with a passing score of 70% or higher.
- \_\_\_\_\_ 7. Successfully complete the NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 8. Successfully demonstrate Driver/Operator skills on a minimum of five emergency incident responses.
- \_\_\_\_\_ 9. Complete all required documentation to obtain certification from authorized MCFRS/LFRD representative.

Trainee has met and/or completed all requirements for certification as an EMS Unit Driver.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**NOTE:** When the trainee has met all requirements for certification, distribute this document as follows:

**Original:** Personnel File (HQ) or LFRD file

**Copies:** Station Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator; Safety Section Chief



**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM**

**ENGINE  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

**Trainee Name:** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Station/Shift/Dept:** \_\_\_\_\_ **Mentor:** \_\_\_\_\_

**Unit #:** \_\_\_\_\_ **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process:

- \_\_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_\_ 4. Assign a driver training mentor.
- \_\_\_\_ 5. Establish a schedule for driver training, goals, and projected completion date.

\_\_\_\_\_  
MCFRS/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_\_ 1. Have a minimum of two years MCFRS experience.
- \_\_\_\_\_ 2. Successfully complete EMT-B and CPR Certification.
- \_\_\_\_\_ 3. Obtain charge status on a BLS unit.
- \_\_\_\_\_ 4. Be a certified EMS Unit Driver for at least one year.
- \_\_\_\_\_ 5. Be certified as an MCFRS IECS Firefighter II.
- \_\_\_\_\_ 6. Successfully complete the Pumps and Hydraulics Course.
- \_\_\_\_\_ 7. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.
- \_\_\_\_\_ 8. Successfully complete the MCFRTA Class "B" Apparatus Driver course.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

## REQUIRED TRAINING:

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive an Engine on a closed obstacle course.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies for Engine Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for Engine Operator, with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of twelve hours practical driving experience on public roadways.
- \_\_\_\_\_ 5. Successfully demonstrate knowledge of response area; test will be administered at the station. Trainee must obtain passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete a practical test for Engine Driver/Operator, with a passing score of 70% or higher.
- \_\_\_\_\_ 7. Successfully complete the NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 8. Successfully demonstrate Driver/Operator skills on a minimum of ten emergency incident responses.
- \_\_\_\_\_ 9. Complete all required documentation to obtain certification from the authorized MCFRS/LFRD representative.

Trainee has met and/or completed all requirements for certification as an Engine Driver.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**NOTE:** When the trainee has met all requirements for certification distribute this document as follows:

**Original:** Personnel File (HQ) or LFRD file

**Copies:** Station Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator; Safety Section Chief



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM

**RESCUE SQUAD  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

Trainee Name: \_\_\_\_\_ ID# \_\_\_\_\_ Date: \_\_\_\_\_

Station/Shift/Dept: \_\_\_\_\_ Mentor: \_\_\_\_\_

Unit #: \_\_\_\_\_ Make: \_\_\_\_\_ Year: \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and the MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process.

- \_\_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_\_ 4. Assign a driver training mentor.
- \_\_\_\_ 5. Establish a schedule for driver training, goals, and a projected completion date.

\_\_\_\_\_  
MCFRS/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_\_ 1. Have a minimum of two years MCFRS experience.
- \_\_\_\_\_ 2. Be certified as a MCFRS IECS Firefighter II.
- \_\_\_\_\_ 3. Obtain charge status on a BLS unit.
- \_\_\_\_\_ 4. Be a certified EMS Unit Driver for one year.
- \_\_\_\_\_ 5. Successfully complete a Rescue Technician Course.
- \_\_\_\_\_ 6. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.
- \_\_\_\_\_ 7. Successfully complete the MCFRTA Class "B" Apparatus Training course.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date



## REQUIRED TRAINING:

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive a Rescue Squad on a closed obstacle course.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies for Rescue Squad Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for Rescue Squad Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of twelve hours practical driving experience on public roadways.
- \_\_\_\_\_ 5. Successfully demonstrate knowledge of response area; area knowledge test will be administered at the station. Trainee must obtain a passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete a practical test for Rescue Squad Driver/Operator, with a passing score of 70% or higher.
- \_\_\_\_\_ 7. Successfully complete a NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 8. Successfully demonstrate Driver/Operator skills on a minimum of ten emergency incident responses.
- \_\_\_\_\_ 9. Complete all required documentation to obtain certification from authorized MCFRS/LFRD representative.

Trainee has met and/or successfully completed all requirements for certification as a Rescue Squad Driver.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**NOTE:** When the trainee has met all requirements for certification, distribute this document as follows:

**Original:** Personnel File (HQ) or LFRD file

**Copies:** Station Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator; Safety Section Chief



**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM**

**TANKER  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

**Trainee Name:** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Station/Shift/Dept:** \_\_\_\_\_ **Mentor:** \_\_\_\_\_

**Unit #:** \_\_\_\_\_ **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process:

- \_\_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_\_ 4. Assign a driver training mentor.
- \_\_\_\_ 5. Establish a schedule for driver training, goals, and a projected completion date.

\_\_\_\_\_  
MCFRS/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_ 1. Have a minimum of three years MCFRS experience.
- \_\_\_\_ 2. Obtain charge status on a BLS unit.
- \_\_\_\_ 3. Be a certified EMS Unit Driver and Engine Driver for one year.
- \_\_\_\_ 4. Be certified as an MCFRS IECS Firefighter II.
- \_\_\_\_ 5. Successfully complete the Pumps and Hydraulics Course.
- \_\_\_\_ 6. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.
- \_\_\_\_ 7. Successfully complete the MCFRTA Class "B" Apparatus Driver Course.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

## REQUIRED TRAINING

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive a Tanker on a closed obstacle course.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies for Tanker Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for Engine Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of eight hours practical driving experience on public roadways.
- \_\_\_\_\_ 5. Successfully complete the practical test for Tanker Driver/Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete the NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 7. Complete all required documentation to obtain certification from the authorized MCFRS/LFRD representative.

Trainee has met and/or successfully completed all requirements for certification as a Tanker Driver.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**NOTE:** When the trainee has met all requirements for certification, distribute the document as follows:

**Original:** Personnel File (HQ) or LFRD File

**Copies:** Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator;  
Safety Section Chief

Driver cert Tanker checklist wp bf 2/16/07



**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM**

**TRACTOR TRAILER TRUCK  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

**Trainee Name:** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Station/Shift/Dept:** \_\_\_\_\_ **Mentor:** \_\_\_\_\_

**Unit #:** \_\_\_\_\_ **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process:

- \_\_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_\_ 4. Assign a driver training mentor.
- \_\_\_\_ 5. Establish a schedule for driver training, goals, and a projected completion date.

\_\_\_\_\_  
MCFRS/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_\_ 1. Have a minimum of one year MCFRS experience.
- \_\_\_\_\_ 2. Obtain charge status on a BLS unit.
- \_\_\_\_\_ 3. Be a certified EMS Unit Driver for one year.
- \_\_\_\_\_ 4. Be certified as an MCFRS IECS Firefighter II.
- \_\_\_\_\_ 5. Successfully complete the Aerial Operators Course.
- \_\_\_\_\_ 6. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.
- \_\_\_\_\_ 7. Successfully complete the MCFRTA Class "A" Apparatus Driver course.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

## REQUIRED TRAINING

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive a Tractor Drawn Aerial on a closed obstacle course, both Driver and Tiller positions.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies Program for Tractor Trailer Truck Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for Truck/Tower Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of twelve hours practical driving experience on public roadways.
- \_\_\_\_\_ 5. Successfully demonstrate knowledge of response area; test will be administered at the station. Trainee must obtain passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete a practical test for Tractor Trailer Truck Driver/Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 7. Successfully complete the NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 8. Successfully demonstrate Driver/Operator skills on a minimum of ten emergency incident responses.
- \_\_\_\_\_ 9. Complete all required documentation to obtain certification from authorized MCFRS/LFRD representative.

Trainee has met and/or successfully completed all requirements for certification as a Tractor Drawn Aerial Driver.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**NOTE:** When the trainee has met all requirements for certification, distribute this document as follows:

**Original:** Personnel File (HQ) or LFRD file

**Copies:** Station Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator; Safety Section Chief





**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
DRIVER/OPERATOR TRAINING PROGRAM**

**TRUCK/TOWER  
EMERGENCY VEHICLE DRIVER/OPERATOR  
CERTIFICATION CHECKLIST**

**Trainee Name:** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Station/Shift/Dept:** \_\_\_\_\_ **Mentor:** \_\_\_\_\_

**Unit #:** \_\_\_\_\_ **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_

MCFRS Driver Training Coordinator will review the driver training request with the firefighter/rescuer and MCFRS Shift Captain/LFRD Driver Training Coordinator. Complete the following before a Driver/Operator trainee begins the Driver/Operator training process.

- \_\_\_\_ 1. Review the Fire and Rescue Commission's Driver/Operator Training Policy.
- \_\_\_\_ 2. The Driver/Operator trainee must provide a copy of their current license and driving record for review. Personnel with 5 points on their license will not be granted Driver/Operator training status.
- \_\_\_\_ 3. Determine if the trainee has a valid and appropriate class license.
- \_\_\_\_ 4. Assign a driver training mentor.
- \_\_\_\_ 5. Establish a schedule for driver training, goals, and a projected completion date.

\_\_\_\_\_  
MCFRS/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

**PREREQUISITES:**

**Enter Date Prerequisite Completed:**

- \_\_\_\_\_ 1. Have a minimum of one year MCFRS experience.
- \_\_\_\_\_ 2. Obtain charge status on a BLS unit.
- \_\_\_\_\_ 3. Be a certified EMS Unit Driver for one year.
- \_\_\_\_\_ 4. Be certified as an MCFRS IECS Firefighter II.
- \_\_\_\_\_ 5. Successfully complete the Aerial Operators Course.
- \_\_\_\_\_ 6. Successfully complete the MCFRTA Emergency Vehicle Operator's Course.
- \_\_\_\_\_ 7. Successfully complete the MCFRTA Class "B" Apparatus Driver course.

\_\_\_\_\_  
MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_  
Date

## REQUIRED TRAINING

### Enter Date Required Training Was Completed:

- \_\_\_\_\_ 1. Successfully demonstrate the ability to drive a Truck/Tower on a closed obstacle course.
- \_\_\_\_\_ 2. Successfully complete the MCFRS Driver Training Competencies Program for Truck/Tower Driver/Operator.
- \_\_\_\_\_ 3. Successfully complete the written test for Truck/Tower Operator, with a passing score of 70% or higher.
- \_\_\_\_\_ 4. Successfully complete a minimum of twelve hours practical driving experience on public roadways.
- \_\_\_\_\_ 5. Successfully demonstrate knowledge of response area; test will be administered at the station. Trainee must obtain passing score of 70% or higher.
- \_\_\_\_\_ 6. Successfully complete a practical test for Truck/Tower Driver/Operator with a passing score of 70% or higher.
- \_\_\_\_\_ 7. Successfully complete the NFPA 1002 Driving Evaluation.
- \_\_\_\_\_ 8. Successfully demonstrate Driver/Operator skills on a minimum of ten emergency incident responses.
- \_\_\_\_\_ 9. Complete all required documentation to obtain certification from the authorized MCFRS/LFRD representative.

Trainee has met/successfully completed all requirements for certification as a Truck/Tower Driver.

\_\_\_\_\_ MCFRS Shift Captain/LFRD Driver Training Coordinator

\_\_\_\_\_ Date

**NOTE:** When the trainee has met all requirements for certification, distribute this document as follows:

**Original:** Personnel File (HQ) or LFRD file

**Copies:** Station Supervisor File; Employee; Battalion Chief; MCFRTA Driver Training Coordinator; Safety Section Chief